

Adopted: July 27, 2017

MSBA/MASA Model Policy 302

Orig. 1995

Revised: January 23, 2025

Rev. 2022

302 SUPERINTENDENT

I. PURPOSE

The purpose of this policy is to recognize the importance of the role of the Superintendent and the overall responsibility of that position within Minnesota Transitions Charter School (MTCS).

II. GENERAL STATEMENT OF POLICY

The MTCS Board shall employ a Superintendent who shall serve as an ex officio, nonvoting member of the Board and as chief executive officer of the school system.

III. GENERAL RESPONSIBILITIES

- A. The Superintendent is responsible for the management of the schools, the administration of all MTCS Board policies, and is directly accountable to the Board.
- B. The superintendent shall annually evaluate each principal assigned responsibility for supervising a school building in the district.
- C. The superintendent may delegate responsibilities to other school district personnel, but shall continue to be accountable for actions taken under such delegation.
- D. Where responsibilities are not specifically prescribed, nor MTCS Board policy applicable, the Superintendent shall use personal and professional judgment, subject to review by the Board.

Legal References: Minn. Stat. § 123B.143 (Superintendent)

Cross References: MTCS Policy 301 (School District Administration)
MTCS Policy 303 (Superintendent Selection)
MTCS Policy 304 (Superintendent Contract, Duties, and Evaluation)

MTCS Policy 306 (Administrator Code of Ethics)
MTCS Policy 602 (Organization of School Calendar and School Day)

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