

Adopted: July 27, 2017

MSBA/MASA Model Policy 304

Orig. 1995

Revised: January 23, 2025

Rev. 2022

304 SUPERINTENDENT CONTRACT, DUTIES, AND EVALUATION

I. PURPOSE

The purpose of this policy is to provide for the use of an employment contract with the Superintendent, a position description and the use of an approved instrument to evaluate performance.

II. GENERAL STATEMENT OF POLICY

- A. The Superintendent's contract shall be used to formalize the employment relationship and to specifically identify and clarify all conditions of employment with the Superintendent.
- B. The specific duties for which the Superintendent is accountable shall be set forth in a position description for the Superintendent and shall be measured by a performance appraisal instrument approved by the Minnesota Transitions Charter School (MTCS) Board in consultation with the Superintendent. The Board shall use this instrument to periodically evaluate the performance of the Superintendent.

Legal References: Minn. Stat. § 124E.12 (Employment)

Cross References: