



## MTCS Regular Board Meeting Agenda

Thursday, January 23rd, 2025, at approximately 4:30 pm  
Minnesota Transitions Charter School District Office,  
2872 26th Avenue South, Minneapolis, MN 55406  
[Digital Meeting Link](#)

1. Call to Order -
2. Land Acknowledgement Statement  
*The Minnesota Transitions Charter School Board of Directors wishes to acknowledge and pay respect to the Dakota and Ojibwe people, upon whose ancestral lands our school sites, district office and boardroom is located.*
3. MTCS Mission Statement  
*We are a student-centered learning community that inspires and supports all learners to achieve excellence through equitable, relevant learning experiences.*
4. Roll call and noting of the quorum (Roll by Voice - 7 current members, 4 constitutes a quorum) - Role call and Voting to be completed in the following order:
  1. Tyler Frankhouse
  2. Sam Trojan
  3. Peter Rand
  4. Nikki Reinardy
  5. Zahra Farah
  6. Mars Robmann
  7. Matt Edgar
5. Conflict of Interest ([Policy #210](#))  
Are there any members of the board possessing a conflict of interest on any of the agenda items listed? Please signify to which item where a conflict of interest exists.
6. Approval of Agenda  
*Motion to approve the agenda as written.*
7. Consent Agenda
  - a. [Approval of December 19th, 2024 Regular Board Meeting Minutes](#)
  - b. [Approval of December Accounts Payable and Wires](#)
  - c. [HR resignations, terminations, new hires](#)*Motion to approve the Consent Agenda as written.*

8. Open forum/public comment ([Policy #206](#))

9. Reports

- a. Board Chair Report
- b. [Finance Report](#)
- c. Policy Committee Report
- d. Superintendent's Report

10. Action Items

- a. [Presentation of the FY24 Audited Financials](#)
  - i. Presentation of the Audited Financial Statements Fiscal Year Ended June 30, 2024
  - ii. Presented by Ryan J. Schmidt, CPA, from Schlenner Wenner & Co.
- b. [Policy 417 - Chemical Use and Abuse](#)
  - i. Third consecutive read of this policy at a regular board meeting.
  - ii. This policy was updated to reflect law changes and update definitions of substances.

*Motion to approve Policy 417 - Chemical Use and Abuse as written*

- c. [Policy 704 - Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System](#)
  - i. Third consecutive read of this policy at a regular board meeting.
  - ii. This is a new policy for MTCS.

*Motion to approve Policy 704 - Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System, as written, retroactive to the 2024-2025 school year*

- d. [Update to Policy 210.1 - Conflict of Interest for Board Members \(With Updates in Red\)](#)

*Motion to approve the Updated Policy 210.1 - Conflict of Interest for Board Members, as written*

- e. [Update to Policy 301 - MTCS Administration \(With Updates in Red\)](#)

*Motion to approve Policy 301 - MTCS Administration, as written*

- f. [Update to Policy 302 - Superintendent \(With Updates in Red\)](#)

*Motion to approve the Updated Policy 302 - Superintendent, as written*

- g. [Update to Policy 303 - Superintendent Selection \(With Updates in Red\)](#)

*Motion to approve Policy 303 - Superintendent Selection, as written*

- h. Update to Policy 304 - Superintendent Contract, Duties, and Evaluation (With Updates in Red)

*Motion to approve Policy 304 - Superintendent Contract, Duties, and Evaluation, as written*

- i. Cell Phone Policy (Draft)

- i. Third Consecutive read of this policy at a regular board meeting.
- ii. This is a new policy that MTCS must have by March 15th, 2025.
- iii. MSBA will introduce a model policy in the next 7 to 10 days.

- j. Approval of Election Buddy Software to manage the 2025 Minnesota Transitions Charter School Annual Voting and Election of its Board of Directors

- i. This is the software the Board has used in the 2023 election.
- ii. Online voting is set to begin on April 14th, 2025 and will last through 5:00 pm on April 24th, 2025
- iii. A rough estimate of cost is approximately \$2,000.

*Motion to approve the use of Election Buddy Software to Manage the 2025 Minnesota Transitions Charter School Annual Voting and Election of its Board of Directors*

- k. Discussion of the Superintendent's 3-Year Contract

- i. This is the Proposed Superintendent, Shawn Fondow, 3-year Contract. (July 1st, 2025 to June 30th, 2028)

*Motion to approve the Superintendent's, Shawn Fondow, 3-year contract*

## 11. Discussions

- a. Next Regular Board Meeting is Thursday, February 27th, 2025 at 4:30 pm.

## 12. Adjournment -