



MTCS Regular Board Meeting Agenda

Thursday, December 19th, 2024, at approximately 4:30 pm
Minnesota Transitions Charter School District Office,
2872 26th Avenue South, Minneapolis, MN 55406

[Digital Meeting Link](#)

1. Call to order at 4:30 pm
2. MTCS Mission Statement
We are a student-centered learning community that inspires and supports all learners to achieve excellence through equitable, relevant learning experiences.
3. Roll call and noting of the quorum (Roll by Voice - 7 current members, 4 constitutes a quorum) - Role call and Voting to be completed in the following order:
 1. Zahra Farah- absent
 2. Matt Edgar- present at 4:31
 3. Nikki Reinardy- Present
 4. Mars Robmann- Present
 5. Tyler Frankhouse- Present
 6. Peter Rand- Present
 7. Sam Trojan- Present
4. Conflict of Interest ([Policy #210](#))
Are there any members of the board possessing a conflict of interest on any of the agenda items listed? Please signify to which item where a conflict of interest exists.
5. Approval of Agenda
Motion to approve the agenda as written.
Motion to approve by: Sam
Motion seconded: Tyler
Discussion: No further discussion
Vote: 6-0-0
6. Consent Agenda
 - a. [Approval of November 21st, 2024 Regular Meeting Minutes](#)
 - b. [Approval of Accounts Payable and Wires](#)
 - c. [HR resignations, terminations, new hires](#)*Motion to approve the Consent Agenda as written.*

Motion to approve by: Sam
Motion seconded: Mars
Discussion: No further discussion

Vote: 6-0-0

7. Open forum/public comment ([Policy #206](#))

8. Reports

- a. [Board Chair Report](#) By Peter Rand, Board Chair
 - i. Audit is complete
 - ii. Ryan Schmidt will be here Jan 23rd, 2025 to report on the Audit Report
 - iii. Still in search of a parent board member
 - iv. Negotiations with Superintendent are underway
- b. [Finance Report](#) by Scott Marine, School Management Services
 - i. Added Librarian
 1. Costs related to furniture and materials
 2. Working on getting spaces organized
 3. Mobile Carts
 4. Teaching some classes
 5. Working on grants for books
- c. [Policy Committee Report](#) by Peter Rand, Policy Committee Chair
 - i. Met on Dec 3rd, 2024
 - ii. Not pursuing a social media policy at this time, using staff handbook
 - iii. Reviewed annual policies
 - iv. Next Meeting: Thur Jan 9th at 2025
- d. [Superintendent's Report](#) by Shawn Fondow
 - i. Current Enrollment 1194 (budget based on 1208)
 - ii. Tiered Bussing/ School Start Times
 - iii. Two students traveled to Washington DC to advocate for protections for the Boundary Waters

9. Action Items

- a. [Discussion regarding the impact of Amazon Prime Marketing Campaign](#)
 - i. Discussion around the previous advertising campaign that began in the 2023-2024 school year.

Motion to approve \$100,000 to continue to advertise with Amazon

Motion to approve by: Sam

Motion seconded: Tyler

Discussion: No further discussion

Vote: 6-0-0

- b. [Policy 103 - Grievance and Complaint Procedure](#)

- i. Third read of this policy at a regular board meeting.

Motion to approve Policy 103 - Grievance and Complaint Procedure

Motion to approve by: Tyler
Motion seconded: Sam
Discussion: No further discussion
Vote: 6-0-0

- c. [Policy 415 - Mandated Reporting of Maltreatment of Vulnerable Adults](#)
i. Third read of this policy at a regular board meeting.

Motion to approve Policy 415 - Mandated Reporting of Maltreatment of Vulnerable Adults

Motion to approve by: Sam
Motion seconded: Matt
Discussion: No further discussion
Vote: 6-0-0

- d. [Policy 413 - Harassment and Violence](#)
i. Updated the definition of familial status

Motion to approve the updated Policy 413 - Harassment and Violence

Motion to approve by: Sam
Motion seconded: Matt
Discussion: No further discussion
Vote: 6-0-0

- e. [Policy 417 - Chemical Use and Abuse \(with Revisions\)](#)
i. Second read of this policy at a regular board meeting.
ii. This policy was updated to reflect law changes and update definitions of substances.

- f. [Policy 704 - Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System](#)
i. Second read of this policy at a regular board meeting.
ii. This is a new policy for MTCS.

- g. [Cell Phone Policy \(Draft\)](#)
i. Second read of this policy at a regular board meeting.
ii. This is a new policy that MTCS must have by March 15th, 2025.

- h. MTS Secondary Calendar Adjustment
i. Change March 11th, 2025 to an asynchronous day for grades 7,8,9,10, and 12.
ii. Accommodates for district wide ACT Testing at MTS Secondary

Motion to amend the 2024-2025 School Calendar to include an asynchronous ACT testing day on March 11th, 2025

Motion to approve by: Nikki
Motion seconded: Mars
Discussion: No further discussion
Vote: 6-0-0

i. [Discussion of MTCS Program Enrollment Caps](#)

i. These are annual school year caps on MTCS Programs

Motion to approve MTCS Program enrollment caps for the 2024-2025 school year

Motion to approve by: Tyler
Motion seconded: Sam
Discussion: No further discussion
Vote: 6-0-0

j. [Discussion of MTCS Superintendent Succession Plan](#)

i. This is an update the MTCS Succession Plan

ii. The plan was last updated during the 2022-2023 school year

Motion to approve the MTCS Superintendent Succession Plan

Motion to approve by: Peter
Motion seconded: Tyler
Discussion: No further discussion
Vote: 6-0-0

k. [Discussion about revising the Budget for the school year 2024-2025](#)

(added 12/17/24)

i. This revised budget is a calculated spenddown of 550k toward the budget

Motion to approve the revised budget for school year 2024-2025

Motion to approve by: Sam
Motion seconded: Nikki
Discussion: No further discussion
Vote: 6-0-0

10. Discussions

- a. Next Regular Board Meeting is Thursday, January 23rd, 2025 at 4:30 pm.
- b. Jan 15-17, 2025 MSBA Conference (Peter, Matt & Nikki)

11. Adjournment at 5:46 pm