Minnesota Technology Education Corp.

Board of Directors Meeting

November 17, 2025 @ 4:30 pm
2526 27th Ave., Minneapolis, MN

In attendance: Kent Robbins, Sally Westby, Jon Westby, Shawn Fondow, Doug Standness, Sam St. Pierre

Call to order at 4:33 pm

1. Approval of Agenda - Jon motion to approve, Sally seconded.

2. Approval of Election Board Meeting Minutes from April 1st, 2025, Jon motion to approve, Sally seconded, all approved.

3. Discussion on new state law that contractors cannot serve on Affiliated Building Corp. Boards - this means Mark can no longer be on our board. Doug Strandness was asked to consider the open spot. Doug was introduced and we went through his qualifications. Shawn motioned to approve Doug as a new board member, Jon seconded, approved by all.

4. Annual audit was reviewed and discussed. Doug motioned to approve with the stipulation the final documents are on Mahoney Letterhead. Jon seconded, all approved.

   Reviewed YTD Financials. The financials that were originally sent only showed actual expenses did not include budgeted numbers. Discussed adding a capital improvement line and other work we may be anticipating around the building. Sam will send out P&L budget comparison financials tomorrow.

5. Discussed some of the Capital Improvement work.
   a. Internal/external painting
   b. Roof work
   c. Electrical work

6. Reviewed with the Board and signed Conflict of Interest forms.

Board went on a tour of the building to see the work that has been completed and discuss future work.

Meeting closed at 5:40 pm.